

Friendship Missionary Baptist Church Pastor Job Description

The Pastor is responsible for leading the church to function as a New Testament church. The Pastor will lead the congregation, the auxiliaries, and the Church Staff to perform their tasks.

The Pastor of this church is the Leader of Pastoral Ministries. As such, he works with the Deacons and Church Staff to: (1) lead the church in the achievement of its mission, (2) proclaim the gospel to believers and unbelievers and lead church members in the proclamation of the gospel in the church and community, (3) care for the church members and other persons in the community and lead church members to do likewise, (4) provide administrative leadership to guide the church in the attainment of its divine mission, (5) provide leadership for congregation services, and lead in conducting the church ordinances (Baptism and the Lord's Supper), (6) conduct Wedding Ceremonies and Funeral Services, (7) work closely with the Deacons in their Training and Performance in their work of proclamation, caring, and building up of the church fellowship, (8) serve on auxiliaries boards of the Church and provide administrative leadership for the total church program, (9) supervise Church Staff members according to plan of staff organization, and provide for Staff Training and Development.

The Pastor shall be chosen and called by the church whenever a vacancy occurs. His election shall take place at a meeting called for that purpose, of which at least one week's public notice has been given.

The Pastor Selection Committee shall be appointed by the church to seek out a Pastor, and its recommendations will constitute a nomination. Any member has the privilege of making other nominations according to the policy established by the church. The committee shall bring to the consideration of the church only one name at a time. Election shall be by ballot, an affirmative vote of three-fourths of those present being necessary for a choice. The Pastor thus elected, shall serve until the relationship is terminated by his request or the church's request. He shall preside at meetings of the church. The Pastor shall give at least a 30-day notice at the time of resignation before terminating his responsibilities as Pastor. The church shall give at least a 30-day notice when his services are no longer desired or needed. The Pastor shall be responsible for Baptism and the Administration of the Lord's Supper.